

SCORING RUBRIC FOR NEAIR AMBASSADOR GRANTS

For Applicants Prior to Attending Conference

	Outstanding 4	Good 3	Fair 2	Poor 1 or 0	Explanation for Score:
Rationale for conference attendance	Proposal provides specific details/ examples of how conference and new knowledge/ skills to be gained are relevant to IR/NEAIR.	Proposal includes a good but general description of how IR/NEAIR will benefit from their attendance.	Proposal includes a vague description of how IR/NEAIR will benefit from their attendance.	Proposal provides little [1] or no [0] discussion of how this conference benefits themselves and/or IR/NEAIR.	
Participation	Proposal provides a specific plan of participation in the full array of activities and opportunities provided by the Ambassador's conference.	Proposal describes plans to participate in some of the Ambassador's conference activities. Good but general description provided.	Proposal includes a vague description of participation in the Ambassador's conference activities.	Proposal provides little [1] or no [0] discussion of the applicant's anticipated level of participation.	
Benefit to NEAIR via dissemination	Proposal provides clear, concrete, and thoughtful plan for disseminating relevant information at the following NEAIR.	Proposal includes a good but general description of plan for dissemination.	Proposal includes a vague plan for dissemination.	Proposal provides little [1] or no [0] discussion regarding plan for dissemination.	
Scope of Potential Audience	Sharing experience of attending conference has direct relevance to all sectors.	Sharing experience of attending conference has direct relevance for either 2 or 4 year+ institutions.	Proposal has relevance for a large group within a sector, e.g. tuition discount rate for non-profits.	Proposal has limited [1] or no [0] relevance to IR/NEAIR, e.g. to Division 1 schools only.	
Funding	Proposal clearly defines expenses and why full alternative funding is not available or not likely to be obtained.	Proposal includes a good but general description of need for funding and non-availability of alternate sources of full funding.	Proposal includes a vague description of need for funding and non-availability of alternate sources of full funding.	Proposal lacks clear argument for needing funding from NEAIR [1] or could be fully funded by alternative sources other than personal funds [0].	

Note: It is unlikely that a proposal would have a perfect score of 20; the rubric is meant to provide consistency and suggest multiple ways that proposals can qualify. Reviewers are asked to explain their rationale for assigning a score of 0 to 4 for each rating.

SCORING RUBRIC FOR NEAIR AMBASSADOR GRANTS

For Applicants After Attending Conference

	Outstanding 4	Good 3	Fair 2	Poor 1 or 0	Explanation for Score:
Rationale for conference attendance	Proposal provides specific details/ examples of how conference and new knowledge/ skills gained are relevant to IR/NEAIR.	Proposal includes a good but general description of how IR/NEAIR will benefit from their attendance.	Proposal includes a vague description of how IR/NEAIR will benefit from their attendance.	Proposal provides little [1] or no [0] discussion of how this conference benefited themselves and/or IR/NEAIR.	
Participation	Proposal provides specific details/ examples of participation in the full array of activities and opportunities provided by the Ambassador's conference.	Proposal describes details/examples of participation in some of the Ambassador's conference activities. Good but general description provided.	Proposal includes a vague description of participation in the Ambassador's conference activities.	Proposal provides little [1] or no [0] discussion of the applicant's level of participation.	
Benefit to NEAIR via dissemination	Proposal provides clear, concrete, and thoughtful plan for disseminating relevant information at the following NEAIR.	Proposal includes a good but general description of plan for dissemination.	Proposal includes a vague plan for dissemination.	Proposal provides little [1] or no [0] discussion regarding plan for dissemination.	
Scope of Potential Audience	Sharing experience of attending conference has direct relevance to all sectors.	Sharing experience of attending conference has direct relevance for either 2 or 4 year+ institutions.	Proposal has relevance for a large group within a sector, e.g. tuition discount rate for non-profits.	Proposal has limited [1] or no [0] relevance to IR/NEAIR, e.g. to Division 1 schools only.	
Funding	Proposal clearly details expenses and why full alternative funding was not available. Conference attendance was paid at least partially by personal funds.	Proposal includes a good but general description of need for funding and non-availability of alternate sources of full funding. Conference attendance was paid at least partially by personal funds.	Proposal includes a vague description of need for funding and non-availability of alternate sources of full funding. Conference attendance was paid at least partially by personal funds.	Proposal lacks clear argument for needing funding from NEAIR [1] or could be fully funded by alternative sources other than personal funds [0].	

Note: It is unlikely that a proposal would have a perfect score of 20; the rubric is meant to provide consistency and suggest multiple ways that proposals can qualify. Reviewers are asked to explain their rationale for assigning a score of 0 to 4 for each rating.

Preference Criteria:

- | | | |
|--|-------------------------------------|------------------------------------|
| Non-IR Conference | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Intention to present at Ambassador's Conference | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Same conference was not funded in the previous year | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Applicant has not received a NEAIR grant within the past 5 years | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Applicant has access to matching funding | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Applicant commits to attend NEAIR the following year | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Application is for a conference held at least 3 weeks after the application deadline. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |